

BUYING GUIDE · PRACTICE MANAGERS & PCNS

How much could one supplier save you?

List your current suppliers and the hidden admin cost of each. Most practices are surprised by the time spent processing orders and invoices.

— Step 1: list your suppliers

Supplier	What you buy	Orders per month	Invoices per month	Annual spend (£)

— Step 2: estimate the admin time

	Your figure
Total orders per month (A)	
Minutes to raise and receive one order (B)	
Total invoices per month (C)	
Minutes to check, approve and pay one invoice (D)	
Hours a month: $(A \times B + C \times D) \div 60$	
Hourly staff cost including on-costs (£)	
Admin cost per year: hours × cost × 12	

— Step 3: compare prices on your top items

Product	Current supplier	Your price (£)	Alternative price (£)	Annual qty	Annual saving (£)

— Step 4: your total

Admin time saved per year (£) _____ Price savings per year (£) _____
Total potential saving (£) _____ Decision / next step _____

We can do this for you

Send us a recent invoice and we will do steps 3 and 4 for you, free. Use our price comparison form or email help@medical-supermarket.com.

Stock up in one order

Order by 4pm for next-day delivery. One account, one invoice.

[Free price comparison →](#)

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