

COMPLIANCE · GP PRACTICES & CLINICS

Equipment maintenance & calibration log

Keep one record of every piece of medical equipment, when it was last serviced or calibrated and when it is due next.

Equipment	Make / model	Serial / asset no.	Location	Last service	Next due	By whom

What to include

Common items to include: blood pressure monitors, thermometers, scales, ECG machine, spirometer, Doppler, nebuliser, suction, vaccine fridges and thermometers, defibrillator, otoscopes and ophthalmoscopes.

— Repairs and faults

Date	Equipment	Fault reported	Action taken	Back in use	Initials

— Good practice

- ☐ Follow the manufacturer's servicing and calibration schedule
- ☐ Label equipment with the next service date
- ☐ Take faulty equipment out of use and label it straight away
- ☐ Keep service certificates with this log

Stock up in one order

Order by 4pm for next-day delivery. One account, one invoice.

[Medical equipment →](#)

[Blood pressure cuffs →](#)

This resource is general guidance to help you organise your practice. It does not replace national guidance, manufacturer instructions or your own policies, which you should always follow. Check that it reflects the current requirements that apply to your organisation. Produced by Medical Supermarket, a trading name of ProCure Health Ltd.