

INFECTION CONTROL · GP PRACTICES & CLINICS

Clinical room cleaning schedule

A weekly sign-off sheet for each clinical room, so you can show who cleaned what and when. Align frequencies with the National Standards of Healthcare Cleanliness 2021 and your own risk assessment.

Room _____

Week commencing _____

Responsible person _____

Checked by _____

Element	Frequency	Mon	Tue	Wed	Thu	Fri	Sat
Couch (between patients)	After each use						
Work surfaces	Daily						
Hand wash basin and taps	Daily						
Soap, towel and hand rub dispensers	Daily						
Sharps bin and waste bins (outside)	Daily						
Floors	Daily						
Door handles and light switches	Daily						
Clinical equipment (BP, thermometers)	After each use						
Trolleys	Daily						
Chairs	Weekly						
High surfaces	Weekly						
Curtains or screens	Check change date						
Fridge (outside)	Weekly						

Top tip

Display the latest sheet in each room, with a star rating or audit score if you use one. It shows patients and inspectors that cleaning is taken seriously.

Stock up in one order

Order by 4pm for next-day delivery. One account, one invoice.

[Cleaning and janitorial →](#)[Infection control →](#)

This resource is general guidance to help you organise your practice. It does not replace national guidance, manufacturer instructions or your own policies, which you should always follow. Check that it reflects the current requirements that apply to your organisation. Produced by Medical Supermarket, a trading name of ProCure Health Ltd.